

Programme outcome document template

Eight sections and four annexes. Sections one to four show design. Sections five to eight show that the system runs.

Section	What it contains	Evidence it carries
1 Graduate profile	The public promise and how it was set	Consultation records with employers and the community
2 Programme outcomes	Numbered statements with domains and framework alignment	Approved curriculum document
3 Curriculum map	Courses by outcomes with weights and depth labels	Syllabi with outcome codes
4 Assessment blueprint summary	How each outcome is evidenced	Blueprints and tagged papers
5 Attainment results	Number assessed, percentage, level and target for each outcome	Assessment records and minutes of thresholds
6 Indirect evidence	Graduate and employer surveys beside the direct results	Survey instruments and response summaries
7 Decisions taken	Outcome, change, course, owner and date, with re measurement	Committee minutes
8 Review calendar	Dates, owners and changes since the last document	Academic calendar entry

Annexes

A Syllabi showing outcome codes	B Blueprints and tagged papers	C Rubrics and observation forms	D Minutes of thresholds, targets and decisions
---------------------------------	--------------------------------	---------------------------------	--

Owners

Course leaders	Course outcome attainment and tagged assessment records
Programme coordinator	The map, the attainment table and the document
Curriculum committee	The decisions and their dates
Quality assurance director	The calendar, the annual status report and the link to the self assessment report

Based on the ERAS Africa Outcome Based Education course, 2026, the EAA training manuals on competency based curriculum implementation and education quality assurance, the ETA Implementation Guideline for Accreditation of Medical and Health Science Programs (January 2022) and the WFME global standards. Free to copy and adapt with attribution.